



EXPLORE OPPORTUNITIES IN STEEL CONSTRUCTION

EXPEDITOR

An Expeditor in construction coordinates material and equipment deliveries to sites, collaborating with project managers, site supervisors, and suppliers to ensure timely, accurate delivery of resources.

ROLES AND RESPONSIBILITIES

- ✔ Coordinate the delivery of materials and equipment to construction sites
- ✔ Communicate with project managers and site supervisors to determine project needs and delivery schedules
- ✔ Track material and equipment orders to ensure timely delivery
- ✔ Maintain inventory records and update project schedules as needed
- ✔ Work with suppliers to resolve any issues with the delivery or quality of materials
- ✔ Coordinate the return of materials and equipment to suppliers as needed
- ✔ Maintain a database of suppliers and track their performance

PAY & SALARY (CALIFORNIA)

\$43,000 – \$67,000 per year



REQUIREMENTS

- ✓ High school diploma or equivalent
- ✓ Excellent organizational and communication skills
- ✓ Proficiency in computer software for project management and inventory control
- ✓ Attention to detail and ability to work under tight deadlines
- ✓ Familiarity with construction materials and equipment

Sought-out Certifications:

 **CERTIFIED PROFESSIONAL CONSTRUCTOR (CPC)**

Educational Programs:

-  **BS CONSTRUCTION MANAGEMENT/ENGINEERING**
-  **AS CONSTRUCTION MANAGEMENT/ENGINEERING**



More Information:

 www.westernsteel.org